

Code of Conduct



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#### **Foreword**

Almost 300 dedicated employees, with a deep relationship to the company, have only one goal: to satisfy our customers one hundred percent. We apply the highest quality standards for our products, as well as for tailor-made service and individual contact from person to person.

An essential fundament for the trust of our customers, suppliers and the public is the respect and observance of law and internal company rules.

A resource-saving production, the highest environmental standards and the permanent increase of our ecological efficiency on all levels is self-evident for us. Everybody at Bals is aware of the responsibility for human and nature.

The code of conduct formulates general requirements, that should set standards and orientation for daily work.



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Behaviour in conformity with the law

The adherence to legal and statutory provisions is our top priority.



Health and safety of employees

We take responsibility for the health and safety of our employees. We minimize risks, and ensure the best possible provisions against accidents and occupational diseases. We apply an adequate security system and expand it continuously.



Environment & climate protection

A resource-saving production, the highest environmental standards and the permanent increase of our ecological efficiency on all levels is self-evident for us.



Protection of data and intellectual property

Our information technology is up to date. We handle received data -in particular person-related-discreetly and confidentially and adhere to relevant laws and operational regulations. We respect the intellectual property rights of others.



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Fair competition & respect

We always behave fairly and have respect for each other. We maintain an open and honest relationship and expect the same from our business partners. We are always available for all questions. We act according to our claim: Simply. Well. Connected.



Respect of the rights of the employees



As a family company, we are aware of our particular responsibility. We provide secure jobs, promote the development of each individual, and are clearly committed to our locations, which we look after and constantly develop in the long term.

It is also important for us to think about the future: That's why we every year accomplish qualified apprenticeships in a wide range of occupational fields. We support numerous domestic events and employ many people -above-average- with handicaps. We respect the personal dignity, privacy and personal rights of each individual, regardless of color, ethnicity, nationality, social background or disability. We do not tolerate child labor, exploitation, forced labor or illegal employment.

Albaum, 19. June 2017



Managing Director Wolfgang Bals



Managing Director

Johannes Ramm

